

# PRINTED COLLATERAL PROJECT ORDER FORM

FROM \_\_\_\_\_

Ph \_\_\_\_\_ Fax \_\_\_\_\_

NAME OF PROJECT \_\_\_\_\_

BILL TO # \_\_\_\_\_

REQUESTED DUE DATE \_\_\_\_\_

PRINT QUANTITY \_\_\_\_\_

FLAT SIZE \_\_\_\_\_ BLEED:    yes    no

FOLDED SIZE \_\_\_\_\_ (a mock-up is required)

STOCK \_\_\_\_\_

INK COLOR \_\_\_\_\_ 1 side                      2 sides

MATERIAL PROVIDED      DISK      FTP SITE      MASS TRANSIT

For Mass Transit follow this path---Mass Transit, Advanstar-DUL, To Send, Output to Collat-DUL:

PROVIDE QUOTE      yes      no

SEND COLOR PROOF FOR APPROVAL:    yes    no                      FAX PROOF:            yes    no

(note: a signed and returned proof approval form is required to proceed)

SHIPPING INSTRUCTIONS:

Shipment to be broken down. See attached for quantities, names and addresses.

SHIPPING METHOD:

via FedEx 2 Day

via FedEx 3 Day

via FedEx Ground

Other



MANUFACTURING SERVICES